

## 5S POLICY

**Our aim is to improve the work place environment by using 5'S' technique which is:**

A systematic and rational approach to workplace organization and methodical housekeeping with a sense of purpose, consisting of the following five elements

---

**SEIRI --- Sorting Out**

---

**SEITON --- Systematic Arrangement**

---

**SEISO --- Spic and Span**

---

**SEIKETSU --- Serene Atmosphere / Standardization**

---

**SHITSUKE --- Self Discipline**

---

We propose to accomplish this by:

- . Training the people and creating awareness on 5'S'
- . Motivating and changing the behavior patterns of the people
- . Establishing standards / procedures for the implementation of each element of 5'S'

We believe that effective implementation of 5'S' technique will result in:

- . Consistent and better Quality product . Higher productivity
- . Lesser Accidents . Higher Employee Morale

Date: 14.08.2021



**Jayadev Galla**

Co-Founder & Chairman  
Amara Raja Batteries Ltd.